



BCFA YOUTH FOOTBALL LEAGUE

MINUTES OF THE ANNUAL GENERAL MEETING

HELD ON MONDAY 23RD JUNE 2025 at 7:30pm

HELD AT CHELMSFORD CITY FC, SALERNO WAY, CHELMSFORD CM1 2EH

AGENDA

The Chairman opened the meeting and thanked everyone for attending, the Club Volunteers for all they do and the Management Committee for their work for the League.

1. Roll Call and Apologies

All teams present in the room confirmed they had signed the AGM register. The following clubs failed to attend so will receive a fine for non-attendance in line with League Rule 8.

Barnston, Bishop Stortford Swifts, Bocas, Canvey Island, Colebrook Royals, County Park, FC Evolution Girls, Great Danes, Hatfield Broad Oak, Haynes Borough, Hornchurch, Linford Wanderers, Maldon saints, Maldon United, Millside, Ongar Juniors, Stansted, Stones Athletic, Sungate, Vicky Park Rangers

2. Minutes of last year's AGM held on the 11th June 2024

Minutes were taken as read with no objections noted.

3. Presentation of Annual Report

Was presented to each club ahead of the meeting and were taken a read with no objections noted.

4. Presentation of Balance Sheet and Statement of Accounts

Balance Sheet and Statement of Accounts had been sent out by email ahead of the meeting. There were no questions on the Accounts and no objections noted.

5. Election of Officers, Club Representatives to the Management Committee

The Officers and Club Representatives put forward for election in the agenda were voted in unanimously by the Member Clubs.

6. Election of Clubs to fill vacancies as recommended and proposed by the Management Committee.

The Following clubs were voted in unanimously by member clubs with no objections noted to fill vacancies subject to their completed application and requested paperwork being submitted to the League Secretary by 2nd June 2025.

Basildon United, Bealonians FC, Burnham Ramblers, Cobra FC, Essex Rangers, Great Bradfords, Jets FC, London Soccer Stars, Maldon United, Manor Hill FC, Old Parkonians, Runwell Sports, Shield Academy, Thurrock Thameside Football Club, Vicky Park Rangers, West Essex and Wilvale Rangers

The Chairman requested permission from the member clubs to add in additional clubs during the season if they successfully meet our joining criteria.

7. Constitution of the League for the coming season 2025/2026:

The existing Clubs in the constitution were noted by the meeting. The Clubs elected under item 6 will be added to the constitution. The resulting Constitution was adopted with no objections noted.

Season 24/25 Member Clubs who are leaving:

Academy Soccer, Emerson Park, Gidea Park Rangers, Longmeads, Maltby Social, New Level Youth, Redbridge Youth and Rippleway

8. Divisional Constitution – Under 12's,13's,14's,15's,16's,17's & 18's

It was agreed to be sent to member clubs in August 2025.

The chairman requested permission from members to move teams after October 2025 if a team is clearly in the wrong division - agreed.

9. Appointment of Auditor/Verifier

Carol Payne was proposed by the Management Committee. There were no objections noted.

10. Alteration to Rules

Feedback from County FA was only received at 4pm 23rd June (today), they rule changes are still under review and will be communicated to all member clubs as soon as County has approved them.

11. Fix Dates for the start of the playing season.

The start of the playing season was agreed as Sunday 7th September 2025 for the U13 Round Robin. Saturday 13th and Sunday 14th September 2025 for U8 to U18.

12. Fix Dates for the end of the playing season.

The end of the season was agreed as Sunday 31st May 2026.

13. Discipline & Compliance

An SGM was held November 2024 around the issue of discipline. During the SGM it was communicated and the worrying increase in incidents that had been reported to the league. The data reviewed at the end of the 24/25 season showed a 30% increase in fixtures, but penalties points issued by County were down 16%. Document with full statistics are available to member clubs upon request.

14. Festivals

Following success of workshops last season, new U7/U8 coaches will need to attend a Festival Intro Workshop before they can start applying for fixtures. This will be run in September in partnership with Essex FA to support new coaches.

15. Manager Meetings

Dates to follow, but managers meetings will be held for U8, U9, U10 and U11's

16. Cup Competitions

The BCFA facilitated 42 Cup Finals last season which were organised and hosted by a small number of committee members. The Chairman confirmed that next season we will be running Bi-Divisional Cup Competitions for U9s to U18s.

17. Sportsmanship Awards

The Chairman congratulated the Top rated Teams for Sportsmanship as recorded in Full time. Each Manager will be sent a Pro-Kit Voucher. The full list of teams has been published in the Roll of Honour on the league website.

18. FA Accreditation

Members clubs have 1 year to complete their FA Accreditation process from joining the league. Currently there are 5 clubs which need to have this completed by September 2025 and a further 4 clubs that need to be completed the following year. The League Secretary will be in contact with all 9 of these clubs..

19. Application Deadline

The deadline for confirming team applications to the League for season 2025/2026 was 23rd June 2025.

20. Player Registration Window Update

The Registration system is now open. Players will be approved once clubs have submitted their league application and affiliated the team with Essex FA. All Players need Photo ID from U7s to U18s. Most rejections are due to player photos – please ensure photos show a head shot of the player. Photos last for 2 years and the registration system will tell when a player requires a new photo.

21. ECFA Representative

Emma Burden (Football Development Officer – Female Pathway) and Karl Sear (Football Development Manager – Clubs/Leagues) gave a presentation with latest news from Essex FA. Details of what was shared will be emailed out to clubs by the League Secretary

Adult Leagues and ProKit were available for discussion at the end of the meeting.

Meeting was closed by the Chairman at 8.46pm